

Job Services Australia

Staff Induction Program

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What is the JSA Staff Induction Program?

The JSA Staff Induction Program has been designed for both new and aspiring workers in the JSA environment/industry

This 8 week, self-paced program has been developed by Job Services Central, a leading provider of JSA professional development, consultancy and resource services.

The JSA Staff Induction Program consists of four (4) Core Modules including:

- Understanding Employment Services
- JSA : The Stream Services Model
- Understanding Labour Markets
- Developing Case Management Skills

As well as two (2) Elective Modules which can be selected from the following:

- Job Placement, Marketing and Brokerage
- Post Placement Support
- Working With Job Seekers Who Have High Level Non-Vocational Needs

Program Resources

Each participant will receive comprehensive program resources including:

- Online personal page
- Participant manuals
- Audio Web Tutorials
- Downloadable tools and resources
- Access to a personal tutor (pre/post program)

Who is the program suitable for?

The JSA Staff Induction Program has been specifically designed for those looking to start a career in the Employment Services Industry or for those who have just commenced (last 3 months) and wish to further develop their skills

When does the program run?

The program has a rolling intake and participants may start at anytime.

The program is subsidised rate of \$440 (inc GST) per participant

The program has been designed to run as a complete distance education program, meaning participants can complete the program without having to take days off for face-to-face training.

NB: There will be approximately 8 hrs of Audio Web Tutorials over the 8 weeks.

How much does the program cost?

The program is subsidised at a cost of \$440 (inc GST) per participant.

Assessments and Recognition

Participants will complete module assessments that can be based around real world examples. At the successful completion of the program participants will receive a comprehensive record of achievement and program certification.

Those participants not currently working in Employment Services will receive job search assistance/advice from their personal tutor.

Visit www.jobservicescentral.com.au For More Information

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ENROLMENT FORM

Personal Details

Name _____

Address _____

Suburb _____ State _____ Postcode _____

Phone _____ Fax _____

Email _____

Complete next section if Currently Employed in Employment Services

Organisation _____

Current Position _____

Time in Current Position _____ years _____ months

Payment Details

\$440 (inc GST) payment method Cheque / Credit Card / EFT

Cheque	Credit Card	EFT
Payable to : Job Network Assist Post to 20 Ferndale Rd, Bundanoon NSW 2578	Complete details below	Bank : ANZ BSB : 012739 Acc No : 183420277 Acc Name : Job Network Assist

Credit Card Type : VISA / MASTERCARD

Card Number : _____ Expiry ____/____

Name on Card : _____

Billing Address _____

Suburb _____ State _____ Postcode _____

Signature _____

Enrolment Forms can be Sent to

Fax (02) 9475 0239 Email info@jobnetworkassist.com Post 20 Ferndale Rd, Bundanoon NSW 2578