

# Job Searching - Personal Qualities

## Step One

Make a list of three or four people you consider to be successful, in your field or another.

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List some personal qualities they exemplify, e.g. honesty, hard working, etc.

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Circle the qualities which you feel you also have. Put boxes around ones you could strengthen in yourself.

## Step Two

Consider the challenges that arise in your chosen industry or field, ideas that are shaping its future. List some qualities that are necessary to successfully meet those challenges.

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## Step Three

Select the personal qualities listed below that apply to you. I consider myself to be:

<input type="checkbox"/> Adaptable	<input type="checkbox"/> Willing	<input type="checkbox"/> Thorough	<input type="checkbox"/> Precise	<input type="checkbox"/> Insightful
<input type="checkbox"/> Assertive	<input type="checkbox"/> Sensitive	<input type="checkbox"/> Productive	<input type="checkbox"/> Versatile	<input type="checkbox"/> Perceptive
<input type="checkbox"/> Imaginative	<input type="checkbox"/> Efficient	<input type="checkbox"/> Caring	<input type="checkbox"/> Honest	<input type="checkbox"/> Hardworking
<input type="checkbox"/> Courageous	<input type="checkbox"/> Dedicated	<input type="checkbox"/> Forthright	<input type="checkbox"/> Tenacious	<input type="checkbox"/> Responsible
<input type="checkbox"/> Persistent	<input type="checkbox"/> Trustworthy	<input type="checkbox"/> Helpful	<input type="checkbox"/> Intuitive	<input type="checkbox"/> Strong
<input type="checkbox"/> Analytic	<input type="checkbox"/> Organized	<input type="checkbox"/> Incisive	<input type="checkbox"/> Warm	<input type="checkbox"/> Friendly
<input type="checkbox"/> Diligent	<input type="checkbox"/> Intelligent	<input type="checkbox"/> Communicative	<input type="checkbox"/> Determined	<input type="checkbox"/> Committed
<input type="checkbox"/> Intellectual	<input type="checkbox"/> Persuasive	<input type="checkbox"/> Flexible	<input type="checkbox"/> Humorous	

