



Job Services Australia

Do-It-Yourself Professional Development Training Kits

Do-It-Yourself Training Resources

Our unique suite of DIY training resources have been modelled on our hugely successful public workshops run across Australia. With these resources, you can provide quality training to your staff at a time and location that suits you, and all for a fraction of the cost of sending staff to external training.

Job Services Central is pleased to offer the following DIY Training Kits to JSA providers across Australia:

Effective Post Placement Support

Performance is all about outcomes. Placing people in work and keeping them there for 13 and 26 weeks. A strong PPS system is vital for the success of any agency. This kit introduces you to PPS strategies to improve outcome conversion rates and lift your site's performance. Understand the steps involved in the PPS process. Identify features of effective PPS. Be able to implement strategies to increase conversion rates and develop a strong focus on good PPS to improve performance

Job Placement and Employer Brokerage

With the introduction of JSA there has been a need for a shift in focus on how placements are sourced and how job seekers are transitioned to employment. This kit will take participants through the Job Placement and Employer brokerage side of Job Services Australia. Participants will examine the way in which Job Placement will work and identify opportunities for creating provider brokered employment opportunities for their job seekers

Case Management for High Performance

This kit has been designed for delivery to operational staff delivering case management services to job seekers. The workshop will focus strongly on the development of best practice techniques and structures for case management so that not only will participants be better able to work with their job seekers, but they will also be implementing procedures and structures to maximise high performance and the achievement of quality outcomes

Delivering, Managing and Monitoring the Work Experience Phase

This kit will allow participants to build their knowledge of Work Experience both as a phase of service delivery and as a pathway to employment. Participants will examine the contractual requirements around Work Experience as well as the way in which Work Experience can be used to secure positive outcomes

Creating Effective JSA Employment Pathway Plans

This kit will guide participants through both contractual requirements and best practice related to the creation of Employment Pathway Plans across Stream Services. This kit will focus on developing Employment Pathway Plans that encourage participation while at the same time develop individuality in service delivery. Participants will consolidate learning through the analysis of Employment Pathway Plans and case studies that reflect actual Employment Services service delivery.

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Do-It-Yourself Professional Development Training Kits

Each DIY Kit Contains:

Fully Reproducible Participant Workbook

These kits includes a detailed participant workbook which has unlimited reprint rights. Conveniently stored on a CD-Rom, simply print the workbooks as you need them. Each workbook contains background information as well as a range of self-paced or instructor led activities.

Comprehensive Trainer's Manual

If you wish to deliver Professional Development Training face-to-face then a Trainer's Manual is included.

Power Point Presentation

To assist with face-to-face delivery, a professionally designed PowerPoint presentation has been included. This presentation can be used in conjunction with the Trainer's Manual and Participant Workbook.

Worksheets/Activities

These kits also contain a number of reproducible worksheets that can be used as part of your face-to-face or self-paced program.

Item	Cost	Quantity	Total
Effective Post Placement Support	\$385 inc GST		\$
Job Placement and Employer Brokerage	\$385 inc GST		\$
Case Management for High Performance	\$385 inc GST		\$
Delivering, Managing and Monitoring the Work Experience Phase	\$385 inc GST		\$
Creating Effective JSA Employment Pathway Plans	\$385 inc GST		\$
		TOTAL	\$

View a Kit Demo at www.jobnetworkassist.com/secure/demo.htm

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